

October 5, 2015

Dear Student,

Thank you for helping us process through a technology transition by participating in Westborough High School's Bring Your Own Device (BYOD) pilot program. The reason we are recommending a device for each student is to allow you to be more actively engaged in your learning and allow for stronger ownership of that learning. More equitable access to 21st century skills of communication, collaboration and creativity prepare you for the college and work world where there will be bigger opportunities and challenges involving technology.

You will continue to use technology in much the same way as you currently do with the exception that your own device will be available to you at all times. Does that mean you will be on the device for the whole school day? No. Your device is to be used for educational purposes as your teachers see fit, and they will be the ones to drive their use in your classrooms. You will be able to use them as needed in the library.

As we learn to take advantage of the opportunities and benefits of a BYOD program while managing the challenges, we will expand it to include more teachers and students with the goal of next year having all students in grades 10-12 bringing their own device.

What are your responsibilities with these devices?

- You will make sure they are compatible with the following criteria:

Laptop/netbook/chromebook/tablet (e-readers are not suitable)

9.7" or better color screen (this excludes iPad mini w/small keyboard)

802.11 n/ac Wifi capable (excludes older, slower 802.11b/g)

Recent and up to date operating system that is authorized & licensed (not jail-broken, counterfeit, etc.)

App or full feature browser capable of accessing Google Drive/Docs/Sheets/Slides/Classroom/Gmail, streaming videos from YouTube/Vimeo/other major sites, viewing PDFs

Chrome browser

Is clearly and conspicuously labelled with student's name

Can operate for at least 2 hours between charges

Is protected from malware and viruses

Is free from illegal and inappropriate material

- You must review the documentation packet information online and on hard copies in your pilot classroom that illustrates how to access the school wifi according to your specific device. Online documentation is available at

<http://goo.gl/Sy1RHN>

- You continue to be a good digital citizen with the following: be kind, keep private things private, use reputable sources and watch for red flags, cite other people's work, don't overshare, and stand up for others.

When and where to go for in-person assistance

Students can seek support from the tech team in the library outside of their class schedule, from each other, and from the Internet. The availability of the student Help Desk in the 2nd semester will increase access to support. The tech staff are generally available in the library before and after school, during lunch, and during the first few minutes of each period.

Thanks again for your assistance.

Your Tech Team